



AMENDED

CONSTITUTION

PREAMBLE

WHEREAS the all the Local Government Councils in Uganda established under the Local Governments Act No. 1 of 1997 an amendment to the Local Government (Resistance Councils) Statute No. 15 of 1993 have realised the need to confer with each other on matters of mutual interest with a view to sharing experiences.

AND WHEREAS there is a need to formulate common policy where uniform conditions appear to exist within the Local Governments and to harmonise inter-Local Government Council implementation of policies in order to avoid conflicts.

AND WHEREAS it is deemed expedient for all the Local Government Councils to establish a forum for mutual consultation and guidance in order to realise desirable improvement in the quality of services rendered to the people of Uganda.

NOW THEREFORE WE, being District Chairpersons, District Speakers, Chief Administrative Officers and representatives of the Sub County Councils of our respective Local Government Councils and representing our Councils having assembled at Lake View Regency Hotel, Mbarara on the 1st day of October 2004 hereby **RESOLVE** to amend the Uganda Local Authorities Association's Constitution as hereunder.

ARTICLE I: ESTABLISHMENT

The Local Government Councils established a under the Local Governments Act No. 1 of 1997 which amended the Local Governments (Resistance Councils) Statute {Statute No. 15 of 1993} do hereby present an amended Constitution establishing an Association to be known as "**UGANDA LOCAL GOVERNMENTS ASSOCIATION**" (hereinafter to be referred to as "the Association").

ARTICLE II: PURPOSE

1. The overall objective of the Association is to promote Unity and Efficiency of Local Governments in Uganda.
2. Accordingly, the Association shall have the following specific purposes:
 - (a) To discuss matters of mutual interest to the members of the Association and to hold meetings

from time to time where the members can exchange views and experiences and give mutual advice and consultations to each other.

- (b) To prepare and issue to the members of the Association and Stakeholders reports and memoranda dealing with matters affecting Local Government Councils in Uganda.
- (c) To formulate common policy where uniformity of aims and conditions appear to exist and, to implement any such common policy or to present the same to the Central Government or to such other authority as the Association may deem necessary.
- (d) To consider legislative, administrative and other policies and proposals of the central government and other bodies relating to the structure, rights and duties, responsibilities, status, financial capacity or other matters affecting Local Government councils and to make appropriate representation thereon to the bodies concerned.
- (e) To play a consultative role to all the Local Government Councils and to guide them by providing expert opinion on matters of mutual interest.
- (f) To discuss matters pertaining to national and regional economic development with a view to facilitating the transformation of Uganda society from the status of subsistence producers to modern industrialists with attendant improvement of technology and the people's standard of living.
- (g) To encourage, promote and assist with the improvement of the work of local artisans.
- (h) To discuss the improvement of the quality of service rendered by the Local Government Councils to the people of Uganda.
- (i) To encourage and promote establishment of viable entities for the purpose of executing functions which are the responsibility of and in the interest of members of the Association.
- (j) Upon request to assist member Local Governments in the task of negotiating with foreign or local financiers' loans, donations or aid to finance their respective local projects.

- (k) To promote harmony and stability in Local Governments by removing, minimising or discouraging conflicts between Local Government Councils and officials working in the Local Governments.
- (l) To encourage member Local Government Councils to be accountable and transparent in the conduct of their affairs and to promote ethical behaviour among the members.
- (m) To solicit, receive and administer subscriptions, aid, grants, donations and loans from member Local Government Councils or persons or organisations who/which are desirous of supporting the association in furthering its objects.
- (n) To purchase, take on lease or otherwise acquire any land or buildings for the said purposes or any of them or for any purpose incidental or conducive thereto and to lease the same or any part thereof.
- (o) To borrow or raise money or given security for any purpose or purposes of the Association by the issue of Mortgages, Charges or other securities founded or based upon all or any of the property and rights of the Association.
- (p) To invest any money not required for immediate purposes of the Association in securities in which trust money may lawfully be invested.
- (q) To enter into any agreement or arrangement, in accordance with the laws of Uganda, with any government or authority which may seem conducive to the Association's purposes or any of them, and to obtain from such governments or authorities rights, privileges, immunities and concessions which the Association may think fit and desirable to obtain in order to realise the Association's objectives.
- (r) To allow any other associations or organisations having objects altogether or in part similar to those of this Association to become affiliated herewith, and from time to time to determine the terms and conditions of the affiliation and the rights, privileges and obligations of the affiliated associations or organisations.
- (s) To provide for and facilitate the holding of seminars, discussions, dialogues and meetings and the reading of papers and delivering lectures on such subjects as the Association may think fit and necessary.

- (t) Generally to do all such other things as may appear to be incidental or conducive to the attainment of all the above objects or any of them.

ARTICLE III: MEMBERSHIP

1. Every Local Government Council as establishment in Uganda under the Local Governments Act No. 1 of 1997 shall be entitled to become a member of the Association. The Local Government shall apply for membership to the Association by lodging a written application, accompanied by a Resolution of the Local Government Council, and the requisite membership fees.
2. Every Chairperson or Mayor whichever is applicable, of the respective Local Government, as the political head of the Local Government shall represent his or her Local Government Council in the Association.
3. The respective Chief Administrative Officer as the head of administration of a District and Town Clerk of the respective Urban Local Government Councils, shall also represent his or her Local Government in the Association.
4. The professional or specialized Associations of Local Governments, including but not limited to Associations of Administrative Officers, Speakers, Planners, Finance Officers and others if so formed shall be entitled to be an affiliate member of the Association. This shall be subject to acceptance of their application for membership by the Annual General Meeting and upon payment of the specified membership and subscription fees. The said Association shall apply for membership to the Association by lodging a written application to the President through the Secretary General, in the form specified in the schedule to this Constitution.
5. Any other Organisation, legal entity or Honorary member or Fellow who has made distinguished contribution to Local Government and/or Local Council administration and management in Uganda shall be entitled to become an Associate member of the Association. This shall be subject to acceptance of their application for membership by the Annual General Meeting and upon payment of the specified membership and subscription fees. The said Organisation, Legal entity or Honorary member or Fellow shall apply for membership to the Association by lodging a written application to the President through the Secretary General, in the form specified in the schedule to this Constitution
6. Every member shall pay their subscription and membership fees to the Association within six months of the

beginning of every financial year of the Association.

7. Any member who has not paid up its subscription to the Association for two or more years shall not be entitled to vote at any of the Association's Annual, Special or Extra Ordinary General Meeting, or to stand for election on the Executive Committee or other Committees of the Association.
8. Any member who has not paid any amount as its subscription to the Association for three or more consecutive years shall automatically forfeit its membership to the Association. Renewal of membership shall be consequent upon payment of all outstanding dues in addition to a fine equivalent to two years subscription fees.

ARTICLE IV: ORGANS OF THE ASSOCIATION

The Association shall accomplish its purposes through the following principal **ORGANS**:

1. The General Meeting
2. The Executive Committee and its selected and appointed Sub Committees
3. The General Secretariat as the Headquarters of the Association
4. The Patron and Trustees of the Association

ARTICLE V THE GENERAL MEETING

1. The General Meeting as the Supreme Organ of the Association shall consist of:
 - (i) All District Chairpersons
 - (ii) All Chief Administrative Officers
 - (iii) All the District Speakers
 - (iv) Two (2) Sub-county Regional representatives
 - (v) Two (2) Urban Council Regional representatives

2. The General Meeting shall, subject to the provisions of the Constitution, discuss matters of common concern to member Local Government Councils, lay down general policies for the Association, co-ordinate and harmonise relationship between the members and determine the Association's relationship with internal and external organisations, bodies or groups.
3. The General Meeting may in addition review the structure, functions and acts of all the other organs and any specialised agencies, which may be created in accordance with the Constitution.
4. The General Meeting shall have such other functions a may be conferred upon it by or under this Constitution.
5. Subject to this Constitution, the Annual General meeting may delegate the exercise of any of its functions, subject to any conditions, which it may deem fit to impose, to the Executive Committee.

ARTICLE VI: MEETINGS

1. The Association shall in each year hold a General Meeting as its Annual General Meeting in addition to any other meetings that year. The specified representatives of the member Local Government councils as well as Affiliate and Associate members shall attend the Annual General meeting.
2. The President shall convene the Annual General Meeting by fourteen (14) days' written notice sent to every member Local Government Council and published in the mass media.
3. There shall be Special and Extra Ordinary meetings of the Association
4. The President shall convene a Special General Meeting by fourteen (14) days' written notice sent to every member Local Government Councils and published in the mass media.
5. An Extra-ordinary General Meeting shall be convened by the Secretary General upon receipt of a Memorandum signed by one third of the representatives of the member Local Government Councils requisitioning such meeting. The meeting shall be convened by fourteen-(14) days' written notice sent to every representative of the member Local Government Councils and published in the mass media.
6. Any notice issued to convene any General

Meeting shall be exclusive of the day on which it is given, and shall specify the place, the day and the hour of the meeting, and in case of any special business, the general nature of that business.

7. All business shall be deemed special that is transacted at a Special General meeting and at an Extra-Ordinary General meeting of the Association with the exception of the receiving and approval of the budget estimates, the consideration of reports from the President, the Secretary General (to cover the Accounts and balance sheets) and the Auditors, the election of officers of the Executive Committee.
8. No business shall be transacted at any General Meeting of the Association unless a quorum of members is present at the time when the meeting proceeds to business.

SAVE as herein otherwise provided any number above one half (0.5) of the total membership of the Association, with members properly represented at a General Meeting shall be quorum.

9.
 - (1) Every decision made at a General Meeting shall, as far as possible, be by consensus.
 - (2) Where on any matter consensus cannot be obtained a resolution shall be put to the vote of the meeting to be decided on a show of hands: **PROVIDED** always that the Chairperson of the meeting shall have power to make a ruling that voting on any matter be by secret ballot.
 - (3) A declaration by the President that a resolution has been carried unanimously, or by a particular majority or lost and an entry to that effect in the book containing the minutes of the proceedings of the General Meeting of the Association shall be conclusive evidence of that fact without proof of the number of the votes recorded in favour of, or against such resolution.
 - (4) In the case of an equality of votes, the Chairperson of the meeting shall be entitled to a second or casting vote.
 - (5) Every member Local Government Council shall have two votes on any resolution to be cast by the political head another by the administrative head while the respective Regional Representatives or their duly authorised representatives shall also have one vote each to be cast on any resolution called to vote.
10.
 - (1) The instrument appointing a representative for a General Meeting of the Association shall be in writing under the hand of the Chairperson, Chief Administrative Officer, the Town Clerk, or Regional Representative of the member seeking

to be so represented.

- (2) The instrument appointing a representative shall be presented at the venue and the time appointed for the holding of the meeting at which the person named in the instrument proposes to vote.

ARTICLE VII: OFFICE OF THE PRESIDENT AND VICE PRESIDENT

1. The President should be elected by a two-thirds majority of members gathered at a duly constituted Annual General Meeting or at an Extra Ordinary Meeting convened for that purpose.
2. The President shall be nominated from District Chairpersons of the member District Local Governments of the Association.
3. The Vice President shall be nominated by the President from among the Chairpersons of the District Local Government members of the Association and shall be approved by a simple majority of the members.
4. The President and the Vice President shall serve for a period of two years, and shall be eligible for re-appointment, provided that a President or Vice President shall not serve for more than two consecutive terms on the Executive Committee in the capacity of President or Vice President respectively.
5. (a) Notwithstanding the provisions of clause (4) above, the President or Vice president may be removed from office before the expiry of their term on grounds of:
 - (i) Abuse of office
 - (ii) Corruption
 - (iii) Incompetence
 - (iv) Misconduct or misbehavior
 - (v) Such physical or mental incapacity as would render the President or Vice President incapable of performing their official duties.
- (b) The office of the President and/or Vice-President shall also be deemed to be vacant :

- (i) Upon the resignation, in writing, to the Association through the Secretary General of either the President or the Vice President
- (ii) Upon the death of either the President or the Vice President.
- (iii) Upon vacation or cessation of office as the Chairperson of his/her District Local Government Council

6. Members wishing to remove the President shall

- (i) Submit a petition to the Secretary General, signed by at least 2/3 of the member District Local Government Councils represented by the respective Chairperson and Chief Administrative Officer of each District and 1/3 of the Affiliate and Associate members signed by their respective representatives, specifying the grounds upon which they wish to remove the President.
- (ii) The Secretary General shall within 7 days of receiving the petition, cause a copy thereof to be served on the President, requiring him to submit a written defence thereto within 14 days.
- (iii) After the expiry of the 14 days, the Secretary General shall convene an Extra Ordinary General Meeting where the President shall substantiate his defence.
- (vi) If, after the President has presented his defence, a prima facie case still exists against him, supported by a 2/3 majority of the members present at the meeting, then the President shall cease to hold that office.
- (vii) The decision of the general meeting shall be final.

7. The same procedure as in clause (6) above shall apply in the event of removal of the Vice President.

8. The Secretary General shall, within two (2) months after the office of the President or Vice President is declared vacant, convene an Extra Ordinary General Meeting to appoint a new President or Vice President. The members gathered at the Extra Ordinary General Meeting shall select a person amongst themselves to preside over the election of the President or Vice President in accordance with the procedure specified in the schedule to this Constitution.

9. Where the office of the President is declared vacant:

- (i) The Vice President shall assume the duties of the President until the appointment of another President.
- (ii) The office of the Vice President is declared vacant, the members of the Executive Committee shall select one member from amongst themselves to act as the Vice President until the appointment of a new Vice President.
- (iii) Both the offices of the President and the Vice President are declared vacant for any reason specified in clause (6) above, the Secretary General shall within two(2) months convene an Extra Ordinary Meeting to appoint a new President and Vice President. In the interim, the Executive Committee shall select two members from amongst itself to assume the duties of the President and Vice President respectively.
- (iv) The President or Vice President elected at the Extra Ordinary General meeting shall serve for the period remaining to the end of the normal term of office of his/her predecessor. Such term shall be inconsequential to the two-term limit in the event of his or her subsequent election.

ARTICLE VIII: THE EXECUTIVE COMMITTEE

1. The Executive Committee shall consist of a President, Vice President, four Regional Chairpersons to represent the Central, Eastern, Western and Northern regions of Uganda, all at the level of District Chairperson, four Regional Speakers all at the level of District Speaker, and four (4) Chief Administrative Officers elected by the Annual General Meeting. The Associate and Affiliate members of the Association shall each have one representative as an ex-officio member on the Executive Committee, to be selected by the Annual General Meeting.
2. The President of the Executive Committee shall preside as Chairperson at all meetings of the Executive Committee and at every General Meeting of the Association, or if there is no such President, or if he/she is out of the country, or not present within thirty (30) minutes after the time appointed for the holding of the meeting or is unwilling to act, the Vice President shall preside at such meeting.
3. The life of the Executive Committee shall be two years from the date of its election and elections for the office bearers shall be held at an Annual General Meeting convened upon the expiry of the said term.
4. Members of an out-going Executive Committee shall be eligible for re-election but no member shall hold the same office for more than two consecutive terms.

5. If a member of the Executive Committee dies, resigns, or otherwise becomes incapable of performing his duties (through prolonged physical or mental illness) or misses two consecutive meetings of the Executive Committee without good reasons or excuse his place shall forthwith become vacant.
6. In the event that a position of a member of the Executive Committee other than that of the President or Vice President falls vacant as in clause 5. above, the same shall be filled at the next regional meeting of the affected region, or that failing, at the next Annual General Meeting following such vacancy.

ARTICLE IX: POWERS AND DUTIES OF THE EXECUTIVE COMMITTEE

1. The Executive Committee shall be responsible to the Annual General Meeting.
2. The activities/affairs of the Association shall be managed by the Executive Committee who may exercise all such powers of the Association as are not, by this constitution required to be exercised by the Association in the Annual General Meeting.
3. The Executive Committee shall:
 - (i) Be entrusted with the responsibility of preparing Annual General Meetings of the Association.
 - (ii) Receive suggestions or proposals for discussion from member Local Government Councils as officials shall analyse them and prepare working reports to be circulated to all members before any General Meeting of the Association.
 - (iii) Be entrusted with the implementation of the decisions and/or resolutions of the General Meeting.
 - (iv) Coordinate inter-member Local Government Council cooperation in accordance with the instructions of the General Meeting and in conformity with the purpose for which the Association was established.
4. The Executive Committee may from time to time at any time by the power of Attorney appoint any company, firm or person to be the agent or agents of the Association for such purpose and with such powers, authorities and discretion and for such period and subject to such conditions as they may think fit.

notice of a meeting of the Executive Committee, shall be as valid and effectual as if had been passed at a meeting of the Executive Committee duly convened and held.

6. A Regional Chairperson, Speaker and Chief Administrative Officer if unable to attend an Executive Committee Meeting, may by an instrument in writing under his hand, appoint a representative to an Executive Committee Meeting of the Association at the level of a District Chairperson or deputy District Chairperson, Speaker or Deputy Speaker, and Chief Administrative Officer or Deputy Chief Administrative Officer from any of the Districts in that region.
7. The instrument appointing a representative shall be presented at the venue and at the time appointed for the meeting, at which meeting the appointee as named in the instrument shall enjoy the full benefits and rights of the person who so appointed them.

ARTICLE XI: THE GENERAL SECRETARIAT AND HEADQUARTERS OF THE ASSOCIATION

1. There shall be established a Secretariat for the Association, which shall be the principal executive institution of the Association and shall for this purpose be an institution of high efficiency and technical competence.
2. There shall be a Secretary General of the Association who shall be appointed by the General Meeting acting upon the recommendation of the Executive Committee.
3. The Secretary General shall hold office for a term of three (3) years and shall be responsible to the Executive Committee.
4. The General Secretariat as the Headquarters of the Association shall be Central and Permanent Organ of the Association and it will be situated at such location as shall be agreed upon by the Annual General Meeting on the recommendation of the Executive Committee.
5. The General Secretariat shall be manned by other support personnel and staff who shall be appointed in a manner stipulated by the Association's regulations. The said support Personnel and staff shall work under the direct control and supervision of the Secretary General.

ARTICLE XII: DUTIES OF THE SECRETARY GENERAL

1. The Secretary General shall be the head of the General Secretariat and shall perform the duties of Secretary to both the General Meeting and the Executive Committee.
2. The Secretary General shall:
 - (i) Be responsible for all administrative matters and correspondence.
 - (ii) Supervise the implementation of decisions and/or resolutions of the Executive Committee.
 - (iii) Keep in his custody the documents and files of the meetings of the General Meeting, the Executive Committee and other organs of the Association and look after the property and assets of the Association.
 - (iv) Receive communication of ratification by member Local Government Councils of policies, resolutions, decisions and other instruments formulated or made by the Association.
 - (v) Prepare an Annual Report of the activities of the Association and present it at the Annual General Meeting.
 - (vi) Prepare and submit any other reports, which maybe requested by the General Meeting or the Executive Committee.
 - (vii) Prepare an annual budget of the Association's estimates of revenue and recurrent and capital expenditure for presentation to the Executive Committee.
 - (viii) Prepare and submit staff rules to the Executive Committee for approval.
 - (ix) Receive the notification of member Local Government Councils that may desire to renounce their membership of the Association.
 - (x) Receive from member Local Government Councils notification of accession and adherence to the Constitution of the Association
 - (xi) Communicate to member Local Government Councils, as part of the Agenda of an ensuing General Meeting, written requests of members for amendments or revision of the Constitution.
 - (xii) Act as an interim President pending appointment of new President/Vice President.

ARTICLE XIII: THE TRUSTEES OF THE ASSOCIATION

1. There shall be two trustees of the Association who are eminent persons of proven good character.
2. The trustees shall be appointed by the Association in the Annual General meeting.
3. The trustees shall hold office for a term of five years.
4. The trustees must be citizens and residents of Uganda.
5. A trustee desirous of relinquishing his office as trustee shall give six months' notice in writing to the President of the Association.
6. The office of trustee shall be vacated if a trustee:
 - (i) is convicted of a felony which entails a prison sentence; or
 - (ii) becomes of unsound mind; or
 - (iii) resigns his office by notice in writing to the President of the Association; or
 - (iv) becomes insolvent or makes any arrangement or composition with his creditors generally; or
 - (v) dies.
7. A trustee whose conduct or behaviour in opinion of the General Meeting is considered detrimental to the interest of the Association or who commits acts of dishonesty or gets involved in corrupt practices may, in a general meeting, by a simple majority votes of the member District Local and sub-county delegates present at the meeting, be removed from the office of trustee of the Association.
8. If a vacancy in the office of trustee occurs due to resignation or otherwise a new trustee shall be appointed at a general meeting. A notice issued to convene the General meeting shall specify the proposal to appoint a new trustee as special business for that meeting.
9. The Trustees shall apply in the manner prescribed by the **TRUSTEES (INCORPORATION) ACT** (Cap. 147) for a certificate of Registration as a Corporate body under the following name:

"THE REGISTERED TRUSTEES OF UGANDA LOCAL GOVERNMENTS ASSOCIATION"

For purposes of clarity, The Trustees Incorporation Act shall apply in so far as the roles, duties and functions of the Trustees of the Association are concerned.

10. A trustee whose term has expired shall be eligible for re-appointment but no trustee shall hold office for more than two consecutive terms.

ARTICLE XIV: PATRONAGE

1. There shall be a Patron of the Association an eminent person of proven good character and integrity.
2. The Patron shall be appointed by the Association at the Annual General Meeting.
3. The Patron shall hold Office for a term of two (2) years.
4. The Patron shall be a Ugandan Citizen and ordinarily resident in Uganda.
5. The duties of the Patron shall be
 - (i) Provision of advice to the Annual Meeting upon request.
 - (ii) Guide the Executive Committee on the General Policy and Strengthening of the Association.
 - (iii) Help strengthen the Association's national and international relations.
6. A Patron desirous of relinquishing his or her office as such shall give six months written notice of their intention to do so to the President of the Association.
7. The office of Patron shall fall vacant if the Patron is:
 - (i) is convicted of a felony which entails a prison sentence; or
 - (ii) becomes of unsound mind; or
 - (iii) resigns his office by notice in writing to the President of the Association; or

- (iv) becomes insolvent or makes any arrangement or composition with his creditors generally; or
 - (v) dies.
8. A Patron whose conduct or behaviour in opinion of the General Assembly is considered detrimental to the interest of the Association or who commits acts of dishonesty or gets involved in corrupt practices may be removed from their office by the General Assembly. This shall be by simple majority votes of the member Local Government Councils present at the meeting.
 9. If a vacancy in the office of the Patron occurs due to resignation or otherwise, a new Patron shall be appointed at a general meeting. A notice issued to convene the General meeting shall specify the proposal to appoint a new Patron as special business for that meeting.

ARTICLE XV: REGIONAL BRANCHES

1. There shall be Regional Branches of the Association in the Central, Eastern, Western and Northern regions of Uganda.
2. A Regional Branch of the Association shall comprise of all the member Local Government Councils located within the perimeters of that region, and shall be represented by the Political Head and the Administrative head of the respective Local Government Councils.
3. The member Local Government Councils within a region shall establish, maintain, control and manage regional offices for their branch.
4. The Executive Committee shall issue guidelines to all regional branches to define their functions, duties and powers.
5. There shall be held at least two (2) Regional Meetings per annum which shall be convened by the Regional Chairperson, who shall determine the venue on a rotational basis amongst the Districts within that region.

ARTICLE XVI: THE SEAL

1. The Association shall have a seal consisting of an ordinary sized circular impression with the words "**THE REGISTERED TRUSTEES OF UGANDA LOCAL GOVERNMENTS ASSOCIATION**" in an outer circle, and the Executive Committee shall provide for its safe custody at the General Secretariat.
2. Every instrument to which the Seal shall be affixed shall be attested by at least one Trustee plus the President and the Secretary General.

ARTICLE XVII: ACCOUNTS

1. The financial year of the Association shall start from the 1st day of July and end on the 31st day of June of the following year, and the accounts of the Association shall be closed on the last day of the financial year.
2. The Executive Committee shall cause proper books of accounts to be kept with respect to:
 - (i) All sums of money received and expended by the Association and the matters in respect of which the receipt and expenditure take place.
 - (ii) The assets and liabilities of the Association. **PROPER BOOKS** shall not be deemed to be kept if there are not kept such books of accounts as are necessary to give a true and fair view of the State of the Association's affairs and to explain its transactions.
3. The Books of accounts shall be kept at the General Secretariat of the Association, and shall always be open to the inspection of the Executive Committee.
4. The Executive Committee shall from time to time, cause to be prepared and to be laid before the Association at an Annual General Meeting profit and loss accounts, balance sheet and other financial reports.
5. A copy of every balance sheet (including every document required to be annexed thereto) which is to be laid before the Association at an Annual General Meeting, together with a copy of the auditors' report shall lie for inspection by the representatives of the member District Local and Sub-county Councils at the General Secretariat of the Association for a period of not less than seven (7) working days before the date of the meeting.

6. All cheques, promissory notes, drafts, bills of exchange and other negotiable instruments, and all receipts for money paid to the Association, shall be signed, drawn, accepted, endorsed, or otherwise executed, as the case may be in such manner as the Executive Committee shall from time to time by resolution determine.
7. The budget of the Association shall be provided by membership fees and annual contribution from member District Local and Sub-county Councils in accordance with the scale of assessment to be agreed upon at the General Meeting of the Association.
8. The member Local Government Councils shall pay their respective contributions regularly and promptly.
9. Other sources of funds to run the affairs of the Association shall be:
 - (i) Aid, grants and donations.
 - (ii) Money generated from the use of the Association's assets.
 - (iii) Loans, overdrafts and other types of credit facilities to be obtained from moneylenders and financial institutions.
 - (iv) Investments made by the Association.
10. The Secretary General shall supervise the income and expenditure and have control over the funds of the Association.

ARTICLE XVIII: BORROWING POWERS

Following a decision of a General Meeting in that behalf the Executive Committee may, in consultation with the Trustees of the Association, exercise all the powers of the Association to borrow money and to mortgage or charge its property or any part thereof, and to issue other securities for any debt or obligation of the Association.

ARTICLE XIX: AUDIT

The Association shall at each Annual General Meeting appoint an auditor or auditors to hold office from the conclusion of that, until the conclusion of the next Annual General Meeting.

ARTICLE XX: CONSTITUTION

1. Any member Local Government Council may at any time notify the Secretary General of its intention to adhere or accede to this Constitution.
2. The original instrument of this Constitution shall be deposited with the Secretary General who shall transmit equally authentic certified copies thereof to the Trustees and to all member Local Government Councils.
3. This Constitution shall enter into force immediately upon its adoption at a General Meeting of the Association.
4. Any member Local Government Council may make a written request or proposal to the Secretary General seeking to amend or revise the Constitution. The request or proposal shall not be submitted to the General Meeting for consideration unless it is supported by at least one third of the entire membership of the Association.
5. The Constitution may be altered or amended at a General Meeting of the Association by a resolution supported by the votes of at least two thirds of the entire Membership of the Association being present and voting.
6. Whereas it is intended to alter, amend or revise this Constitution, the Notice convening the General meeting shall state the fact and the general nature of the proposed alteration, amendment or revision.

ARTICLE XXI: MISCELLANEOUS

1. Any member Local Government Council, Organisation, Legal entity, honorary member or fellow that desires to renounce its membership shall forward a written notification of their intention to do so to the Secretary General.
2. After a period of one year from the date of any such notification, and where the same is not withdrawn, this Constitution shall cease to apply to the said local council, legal entity or honorary member or fellow, which shall therefrom cease being a member of the Association.

3. During the Annual General Meeting of the Association, the President shall propose two member District Local Governments one of which may host the next following Annual General Meeting of the Association, and either of them may, in the course of the year, confirm its willingness and readiness to host such meeting.
4. Each member Local Government Council shall be responsible for travel and accommodation expenses for the person(s) representing it at the meetings of the Association.
5. Every member of the Executive Committee, Agent, Auditor, Secretary General, Trustee and other Officer shall be indemnified out of the assets of the Association against any liability incurred by him or her in defending any proceedings, whether civil or criminal in which judgement is given in his or her favour or in which he or she is acquitted or where it is proved to the satisfaction of the Executive Committee that the act or omission or default complained of was done or made by such people in good faith and in the best interests of the Association.

ARTICLE XXII: REGULATIONS

1. The Executive Committee shall make and frame regulations generally for the better carrying out of the purposes of the Association, and in particular, but without prejudice to the fore-going generally, for:
 - (a) The Administration of the General Secretariat and the regional branches of the Association.
 - (b) The Management of the financial matters of the Association.
2. Such regulations shall not be contrary to this Constitution.
3. All regulations must be approved by the General Meeting of the Association on the recommendation of the Executive Committee.

IN FAITH WHEREOF, I, President of Uganda Local Governments Association representing the respective member Local Government Councils, who have **APPROVED AND ADOPTED** this amended Constitution, hereunto subscribe my name and signature this 10th day of November 2004 at Kampala, Uganda.

SIGNED ON BEHALF OF ALL MEMBERS by:

**CAPTAIN OTEKAT JOHN EMILY
PRESIDENT, UGANDA LOCAL GOVERNMENTS ASSOCIATION**